

Centre de santé communautaire Carlington Community Health Centre
EXECUTIVE COMMITTEE REPORT
September 2019

1. **Workplan 2019-2020**– The work plan was reviewed and some amendments made. It will be updated and brought back to EC for approval in October before coming to the board for information.
2. **Year-end Board and Committee Self-evaluations** – Responses to the board and committee self-evaluation surveys were generally positive. Comments reflected the need to improve the process for the ED’s performance evaluation and this has been added to the board’s work plan. A few people expressed disappointment in the amount of training and development opportunities for board members. Directors are reminded that attendance at the annual AOHC conference is offered every year and opportunities to meet with elected officials and other centres’ boards should be viewed as development opportunities.
3. **Police Records Checks** – This item has been discussed at the board in the past, most recently when the funder for the Headstart Nursery School program introduced the requirement that directors obtain PRCs. The EDs from the CHCs with Headstart programs have pushed back on the basis that board members do not interact with children but have now conceded that resistance is futile and non-compliance could put funding in jeopardy. A motion will be moved at the board meeting to approve a new policy requiring directors to provide a PRC.
4. **Board Retreat** – Feedback from last year’s retreat and poll results from the input survey for this year’s agenda were reviewed. There was agreement that having a facilitated day would make it more productive. The EA will explore availability of facilitators and consult with the Chair. Once the agenda for the day is confirmed, it will be circulated in advance. Directors are reminded that the board retreat will be on Saturday, October 5th from 9:00 a.m. to 3:30 p.m. at the Nepean Sailing Club.
5. **Capital Project update** – The ED reported that the work is well advanced on the playroom and completion is expected by mid-October. A response is expected from the Ministry in the next two weeks to the pre-tender documents submitted. Ideally, work will commence on the new clinic in January. Any developments will be included in the ED’s report to the board.
6. **Board committee selection** – Responses to the poll worked out well in that there was sufficient interest in all committees that everyone could be assigned to their first choice of committee. In addition to board members, the PPP and QA committees will each have a member from the community as well as a program director. The 2019-2020 committees will be formally struck at the September 17th board meeting.
7. **Centre membership** – At the AGM, a long-time centre member suggested that membership in the Centre not require annual renewal but rather once approved, membership would remain in effect until such time and the person asks to be removed. There is no policy requiring annual renewal of membership and Article 6.6 of the By-laws

provide that the format and procedures with regard to membership “shall be determined by the board from time to time.” There was unanimous support for removing the renewal requirement and a motion will be moved at the board meeting recommending perpetual membership.